

**PARISH OF GROBY  
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Finance and General Purposes Committee** of the above-named Parish will be held at the Council Office, Groby Village Hall, Leicester Road, Groby, Leicester on

**Wednesday 28<sup>th</sup> February 2018 at 6.00pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Mrs Alixe Taylor  
Clerk to the Council

Dated: 23<sup>rd</sup> February, 2018

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**AGENDA**

1. Apologies for absence.
2. Declarations of interest / Dispensation Requests
3. To approve the minutes of the meeting held on 31<sup>st</sup> January 2018
4. Public Participation
5. Parish Council Bank Account  
*To consider options*
6. Telephone contract  
*To consider options*
7. To review the following:
  - Insurance
  - Financial Risk Assessment
  - Asset Register
  - The effectiveness of internal controls
  - Business Continuity Plan
  - Financial Regulations
8. Financial Reports.  
*To review the budget report and bank reconciliations*
9. Payment of the accounts and income  
*To review the accounts for payment and income*
10. Date of next meeting:  
The next scheduled meeting will be held at 6pm on Wednesday 28<sup>th</sup> March, 2018

**Members of the public and press are welcome to attend.**