

PARISH OF GROBY

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the **MONTHLY COUNCIL MEETING** of the **Parish Council** of the above named Parish will be held at the **Council Office, Groby Village Hall on Monday 5th February 2018 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Mrs Alixe Taylor
Clerk to the Council

31st January 2018

AGENDA

1. **To receive apologies for absence**

2. **To receive Declarations of Interest / Requests for dispensations from members on matters in which they have a disclosable pecuniary interest**

3. **Minutes**

To approve the minutes and closed session minutes of the following meetings:

- The Extra-ordinary General Meeting held on Monday 15th January 2018
- The Parish Council meeting held on Monday 15th January
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- The Extra-ordinary General Meeting held on Monday 2nd January 2018

4. **Matters Arising**

An update on matters arising from the minutes or matters previously discussed by the Parish Council

5. **Public Participation**

To allow members of the public to ask questions in respect of the reports provided by representatives of outside bodies or to ask any questions on items listed on this agenda.

6. **County Councillors' reports**

To note the report from Cllr. O'Shea

7. **Borough Councillors' reports**

To note the reports from Cllrs. Cartwright and Hollick

8. **Planning and Development Committee**

To note the minutes from the meeting held on 24th January 2018

9. **Finance & General Purposes Committee meeting**

To agree the recommendations from the meeting held on 31st January 2018

10. **To approve payment of accounts and to receive income**

a full list is included in members' packs for the meeting

11. **Financial Reports**

to receive budget report and bank reconciliation

12. **Parish Councillor reports**

- Informal ASB Meeting
- The Klondyke

13. **To consider supporting the following Parish & Community Initiative Fund grant applications:**

- The Parish Council - Marina Park refurbishment project
- Groby Allotment Society - CCTV
- Groby Library - refurbishment project
- Groby CiC – bridge on Groby Meadow

14. Clerk's Report

- To consider change of email address to .org
- Barrister's advice
- To appoint Internal Auditor to produce report for Parish Council solicitor
- Document Retention Archive and Destruction Policy – to agree adoption
- Scope of audit for the Internal Auditor - to agree
- Parish Poll banner court case-update
- Deputy Clerk vacancy-update
- Employee handbook - update

15. Correspondence

A full list is included in members' packs for the meeting

16. To adopt the General Power of Competence

To agree that the Parish Council meets the criteria

17. Date of next meeting

The next scheduled meeting is Monday 5th March 2018

Members of the public and press are welcome to attend