

PARISH OF GROBY

NOTICE OF PARISH COUNCIL MEETING

I hereby give notice that the **ANNUAL MEETING** of the **Parish Council** of the above named Parish will be held at the **Council Office, Groby Village Hall on Monday 21st May 2018 at 7.00pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Mrs Alixe Taylor
Clerk to the Council

15th May, 2018

AGENDA

1. **Election of Chairman**
2. **Chairman's Declaration of Acceptance of Office**
3. **Election of Vice Chairman**
4. **To receive and approve apologies for absence**
5. **To receive Declarations of Interest / Requests for dispensations from members on matters in which they have a disclosable pecuniary interest**
6. **Minutes**
 - a) To approve the minutes and the closed session minutes of the Council meeting held on Monday 9th April 2018
 - b) To approve the minutes closed session minutes of the EGM held on Thursday 19th April 2018
7. **Appointment of Representatives to Outside Bodies**
8. **To Appoint Members to Standing Committees & Working Parties.**
9. **To Appoint Chairman to Standing Committees & Working Parties.**
10. **To approve payment by BACS or CHAPS**
11. **To agree to send agendas and summons by email**
12. **Matters Arising**

To receive an update on matters arising from the minutes or matters previously discussed by the Parish Council
13. **Public Participation**

To allow members of the public to ask questions in respect of the reports provided by representatives of outside bodies or to ask any questions on items listed on this agenda.
14. **County Councillors' reports**

To note the report from Cllr. O'Shea
15. **Borough Councillors' report**

To note the reports from Cllrs. Cartwright and Hollick
16. **Planning and Development Committee**

To note the minutes from the meetings held on 18th April, 2nd May and 15th May 2018
17. **Neighbourhood Plan Working Party meeting**

To receive an update from the meeting held on 18th April 2018 and to consider land availability in the parish
18. **Parks & Cemetery Committee**

To note the minutes and consider the recommendations from the meeting held on 17th May 2018
19. **Finance & General Purposes Committee**

To note the minutes and consider the recommendations from the meeting held on 16th May 2018
20. **To approve payment of accounts and to receive income**

A full list is included in members' packs for the meeting

21. Financial Reports

To receive budget report and bank reconciliation.

22. General Data Protection Regulations (GDPR)

To adopt the following:

- Data Breach Policy
- Privacy Notice Policy-residents
- Privacy Notice Policy-Staff and Councillors
- Subject Access Request Policy
- Data Audit

23. Football Permits

- To consider permit requests

24. Groby Junior FC

- To receive an update regarding support for the Klondyke project and to consider the way forward

25. Clerks Report

- Sickness Absence Insurance- update
- Ins claim update
- Cemetery matters inc unauthorised parking, regulations and topographical survey
- Report on trees on Scouts boundary
- Resident complaint – Flaxfield Close
- STW-work to land owned by the Parish Council

26. Correspondence

A full list is included in members' packs for the meeting. Items for discussion:

169	Local Resident	Tree	Council to discuss
170	Leicestershire Police	Update	Council to note
171	LCC	Advance notice of Temporary Traffic Regulation Order (TTRO). Temporary road closure for Groby Street Fair	Council to note
172	LCC	Local bus registration Service 29 29A 29X	Council to note
173	HBBC	S106 update	Council to discuss
174	LCC	The SHIRE community Climate change grant for 2018/2019	Council to note
175	LCC	Submission of Leicestershire Minerals and Waste Local Plan	Council to discuss
176	Leicestershire Police	Open Police Meeting	Council to discuss

27. Staff Matters

- Senior Ground Operative - to receive an update from the recruitment panel and to agree an appointment
- To agree working hours for the grounds operatives
- Update regarding outstanding staff matters

28. Date of next meeting

The next scheduled meeting is Monday 4th June 2018

Members of the public and press are welcome to attend