



**PARISH OF GROBY  
NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that a **Meeting** of the **Parish Council** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby**  
**on**

**Monday 2<sup>nd</sup> October 2023 at 7.00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett  
Clerk to the Council

27<sup>th</sup> September 2023

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**AGENDA**

- 1. Chairman's Welcome**
- 2. To receive apologies for absence and to record absences**
- 3. To receive any disclosure of interests from members to any matter pertaining to the agenda and to receive requests for dispensations**
- 4. Minutes**
  - i. To approve the minutes of the Extraordinary Meeting of Council held on 29<sup>th</sup> August 2023
  - ii. To approve the minutes of the Parish Council Meeting held on 4<sup>th</sup> September 2023
- 5. To receive the Police report**
- 6. To receive a report from the County Councillor**
- 7. To receive a report from the Borough Councillors**
- 8. Public Participation**

(To allow members of the public to make representations in respect of the items listed on this agenda)
- 9. Clerk's Report**

To provide an update on the External Auditor's Interim Report for 2022-23

## 10. Councillor's Reports

To receive an update following attendance at the HBBC Parish Forum

## 11. Correspondence

To receive, note and consider correspondence to the Council, including:

28.	Hinckley & Bosworth Borough Council	Winter Risks webinar	Council to note
29.	Groby Ex-Servicemen's Social Club	Laying a wreath on Remembrance Sunday	Council to discuss
30.	LRALC	September 2023 Newsletter	Council to note
31.	Cadent	Gas Mains Diversion: Ratby Road	Council to note
32.	Severn Trent Flood Alleviation Project	September monthly report	Council to note
33.	St. Philip & St James' Church, Groby	Christmas Tree Festival	Council to discuss
34.	Leicestershire County Council	National Highways & transport Public Satisfaction Survey – Parish Consultation	Council to discuss
35.	Hinckley & Bosworth Borough Council	TEN Application	Council to note
36.	Charnwood Borough Council	Charnwood Local Plan	Council to discuss

## 12. Outline Planning Application P/22/1031/2 for Development Land South of Markfield Lane, Field Head

Proposed by Cllr D Hyde, Seconded by Cllr P Batty

To provide an update on Planning application P/22/1031/2 and to consider the allocation of funding and re-engagement of the Planning Barrister.

## 13. Flood Warden

- i. To receive an update following attendance at the Flood Warden Engagement Event
- ii. To discuss and consider appointing a Flood Warden(s) for Groby Parish

## 14. Warm Spaces

- i. To receive a Groby Warm Spaces evaluation report
- ii. To consider setting up a Warm Spaces scheme for Winter 2023

## 15. To consider adoption of a Safeguarding Policy

## 16. Estates Committee

- i. To receive and note the draft minutes from the Estates Committee meeting held on 24<sup>th</sup> August 2023
- ii. To receive suggestions and consider a name for the Memorial Rose Garden on Stamford Park

**17. Finance & General Purposes Committee**

- i. To receive and note the draft minutes from the Finance & General Purposes Committee meeting held on 25<sup>th</sup> September 2023

**To receive recommendations from the Finance & General Purposes Committee from the meeting held on 25<sup>th</sup> September 2023:**

- ii. To discuss the NALC consultation on a revision to the Model Template Financial Regulations
- iii. To consider quotations for the Annual Service and MOT of the Parish Council Van
- iv. To consider quotations for the Annual Motor Insurance Policy
- v. To receive and note the Income & Expenditure Report and EMR Report to 21<sup>st</sup> September 2023
- vi. To receive and note the verified bank reconciliation for August 2023
- vii. To approve payments of accounts and to note income

**18. Staffing Committee – Part 1**

To receive and note the draft minutes from the meeting held on 25<sup>th</sup> September 2023

**19. To confirm the date and time of next meeting**

**Proposed to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters**

**20. Staffing Committee – Part 2**

To receive an update on staffing matters