



**PARISH OF GROBY
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Public Interest Report Committee** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby** on

Monday 22nd January 2024 at 7.00 p.m.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett

Sue Hackett
Clerk to the Council

Dated: 17th January 2024

AGENDA

- 1. To receive apologies for absence & to record absences**
- 2. To receive any disclosure of interests from members to any matter pertaining to the agenda**
- 3. To approve the minutes of the Public Interest Report Committee meeting held on 8th June 2023.**
- 4. Public Participation**
- 5. To review the actions identified in the Public Interest Report Action Plan and consider any recommendations to Council:**
 - i.** Publication of decisions made by the Clerk at the outset of the Covid-19 emergency
 - ii.** Explanation on website regarding non-publication of Committee minutes prior to May 2022
 - iii.** To review Council's Publication Scheme
 - iv.** To review Council's Business Continuity Plan
 - v.** To consider adoption of a Scheme of Delegation Policy
 - vi.** To consider an operational procedure for circulation of the AGAR
 - vii.** Retrospective approval of appointment of officers
 - viii.** Retrospective approval of Council resolutions for the period 17th June – 14th September 2020
 - ix.** To review Council's Training Policy
 - x.** To consider a protocol for obtaining legal/specialist advice in relation to staffing matters
 - xi.** To consider an operational procedure for the circulation of available training courses
 - xii.** To liaise with Council's solicitor to ensure the transfer of land is completed
 - xiii.** To provide an update on the external, independent review being conducted by a specialist legal advisor of Council's records in relation to the purchase of land off Newtown Linford Lane, the formation of Groby CIC, the financial investment provided by Groby Parish Council and Council's interest in Groby CIC.
- 6. Date and time of the next meeting**