



**PARISH OF GROBY
NOTICE OF MEETING**

I hereby give notice that an **Extraordinary Meeting** of the **Staffing Committee** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby** on

Thursday 25th January 2024 at 7pm.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Cllr L Trivett
Chair of the Staffing Committee

Dated: 18th January 2024

AGENDA

1. To receive apologies for absence
2. To receive any declaration of interests to any matter pertaining to the agenda
3. To approve the minutes of the meeting held on 13th November 2023
4. To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters
5. Staffing Matters
 - i. Update on appraisals
 - ii. To consider steps to be taken to consider a complaint
6. Date and time of next meeting